LOMAS ENCANTADAS MASTER ASSOCIATION
REQUEST FOR HOME IMPROVEMENT/ALTERATION APPROVAL

In an effort to provide and protect each homeowner’s rights and values, it is required that any homeowner considering improvements and/or change to the exterior of their lot or home must submit a REQUEST FOR HOME IMPROVEMENT/ALTERATION APPROVAL FORM to the architectural committee for planned improvements and/or changes. If any change is made that has not been approved, the Committee has the right to require the homeowner to remove the improvement and/or change from the property.

PLEASE COMPLETE THIS FORM IN DETAIL AND ALLOW THE ARCHITECTURAL COMMITTEE 60 DAYS FOR REVIEW AND A DECISION. ADDITIONAL INFORMATION REQUESTED WILL DELAY THE REVIEW PROCESS SO PLEASE PROVIDE AS MUCH INFORMATION AS POSSIBLE.

DATE:______________ PRINT FULL NAME:__________________________________________________________
PROPERTY ADDRESS:__________________________________________________________________________
HOME #:__________________ WORK #: _____________________ CELL #:____________________
EMAIL ADDRESS:______________________________________________________________________________

1. Briefly describe the improvement/change proposed: (include size and height)

2. Who will do the actual work? (For your protection, we recommend that you use licensed, bonded, and insured contractors)

3. Location of improvement (Check applicable areas). YOU MUST ATTACH A LOT SURVEY OR SCALE DRAWING TO SHOW THE LOCATION OF THE IMPROVEMENT IF APPLICABLE. (Include distances from walls and houses)
   __ Front of House  __ Back of House  __ Side of House
   __ Roof  __ Patio  __ Garage
   __ Other:__________________________________________________________________________________
   Setback from side wall(s):_________________  Setback from back wall (s):________________

4. Material necessary for proposed improvement/change (check and identify types and colors: MUST ATTACH ONE (1) PAINT/STAIN SAMPLE OF EACH COLOR

   MATERIAL  TYPE/COLOR
   ___Paint
   ___Stain
   ___Lumber
   ___Brick
   ___Screen
   ___Shingles
   ___Pipe
   ___Electrical
   ___Fence
   ___Other
A LOT SURVEY OR TO SCALE DRAWING SHOWING PROPERTY LINES, RESIDENTIAL BUILDINGS, EASEMENTS, WALLS, ETC., IS REQUIRED FOR ALL APPLICATIONS FOR BUILDING, DECK, PATIO COVERS, SIDEWALKS, DRIVEWAYS, PLAYGROUND EQUIPMENT, ETC.

Owner’s Affidavit:

1. To my knowledge nothing in the proposed improvement/alteration is in violation of the Master Declaration of Covenants, Conditions and Restrictions of the Lomas Encantadas Master Association (the Deed Restrictions) as applicable to the subject lot.

2. I represent and warrant that the proposed improvement/alteration will be completed in strict compliance with the Deed Restrictions.

3. I understand that approval by the Architectural Committee shall in no way be construed as a waiver of modification of the Deed Restrictions.

4. I represent and warrant that the proposed improvement/alteration will be in conformity and harmony with external design and location to the surrounding structures and topography and that the quality of workmanship and materials involved will be in conformity with that of the existing structure.

5. I understand that it is my responsibility to conform to any city, county, state, federal or other agency building codes and ordinances that may apply to this improvement/alteration and that approval by the architectural committee shall in no way be construed as a waiver as such.

6. I agree that no construction or other work on this improvement/alteration shall commence until I have received written approval from the Association Architectural Committee. I understand that the association Architectural Committee will act on this request as quickly as possible and contact me regarding their decision.

_________________________________________________________________

Address: ____________________________  ____________________________

Proposed Construction Start Date  Proposed Completion Date

_____________________________________

Signature of Homeowner

RETURN TO:
LOMAS ENCANTADAS MASTER ASSOCIATION
 c/o Silver Sage Realty
 P.O. BOX 44123
 Rio Rancho, NM 87124
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 Email: associations.ssr@gmail.com